

St. Mark's Coffee Hour Instructions
(Last Sunday in June through the first Sunday in September)
(updated 5/09)

Safety Note: Nut allergies – please do not use nuts or peanut butter in baked goods. If packaged goods state they may have come into contact with nuts, please clearly label those items with the word “NUTS”. Thank you.

SET UP

- Use folding card table or small utility table (from closet in Narthex). Set up either in the garden or on the Finley Avenue side by the front doors.
- In case of bad weather, set up in Rozzelle Hall using the usual long tables.

No hot beverages during the summer

In Stock:

- Cold cups
- Pitchers
- Napkins
- Doilies
- Baskets and other serving items

What to bring from home:

- Iced tea and lemonade
- Goodies for adults and children
- Ice cubes (optional)

CLEAN UP

- Wash any serving pitchers or other items you may have used and return them to their appropriate cabinets.
- There are garbage bags under all the sinks. Be sure to tie up all garbage and remove to outside containers.
- Wipe down counters.
- Return table(s) to Narthex.
- If using the hall due to bad weather, please use large broom (from utility closet near bathrooms) to sweep the hall floor.

Thank you for hosting a coffee hour.

Questions? Contact Anne Post 908-766-6621 or annesandrapost@gmail.com

